



Wyndham City Council  
Planning Enquiries  
Phone: 03 8376 5503  
Web: [www.wyndham.vic.gov.au](http://www.wyndham.vic.gov.au)

[Clear Form](#)

# Application to AMEND a Planning Permit

If you need help to complete this form, read [How to complete the amend a Planning Permit form](#).

⚠ Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any concerns, please contact Council's planning department.

⚠ This form cannot be used to amend a permit issued at the direction of VCAT.

⚠ Questions marked with an asterisk (\*) are mandatory and must be completed.

## The Land <sup>i</sup>

① Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

### Street Address \*

Unit No.: 7	St. No.: 70	St. Name: Watton Street
Suburb/Locality: Werribee		Postcode: 3030

### Formal Land Description \*

Complete either A or B.

⚠ This information can be found on the certificate of title.

A	Lot No.: 7	<input type="radio"/> Lodged Plan	<input type="radio"/> Title Plan	<input checked="" type="radio"/> Plan of Subdivision	No.: 417056
OR					
B	Crown Allotment No.:		Section No.:		
Parish/Township Name:					

If this application relates to more than one address, please click this button and enter relevant details.

[Add Address](#)

## Planning Permit Details <sup>i</sup>

② What permit is being amended? \*

Planning Permit No.: WYP13016121

## The Amended Proposal <sup>i</sup>

⚠ You must give full details of the amendment being applied for. Insufficient or unclear information will delay your application.

③ What is the amendment being applied for? \*

- Indicate the type of changes proposed to the permit.
- List details of the proposed changes.

If the space provided is insufficient, attach a separate sheet.

This application seeks to amend:

☐ what the permit allows

☒ current conditions of the permit

☒ plans endorsed under the permit

☐ other documents endorsed under the permit

Details: Hours of operation change → 12pm - 11pm MON-SUN  
Outdoor seating in front of shop and on balcony in plans  
endorsed red line plan to include above

Ⓜ Provide plans clearly identifying all proposed changes to the endorsed plans, together with; any information required by the planning scheme, requested by Council or outlined in a Council checklist; and if required, include a description of the likely effect of the proposal.

## Development Cost <sup>i</sup>

④ Estimate cost of development \*

If the permit allows development, estimate the cost difference between the development allowed by the permit and the development to be allowed by the amended permit.

Cost of proposed amended development

\$ NA

Cost of the permitted development

\$ NA

Cost difference (+ or -):

\$ NA

Insert 'NA' if no development is proposed by the permit (eg. change of use, subdivision, removal of covenant)

⚠ You may be required to verify this estimate.

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⚠ You may be required to verify this estimate.

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## Existing Conditions <sup>i</sup>

### 5 Describe how the land is used and developed now \*

eg. vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing.

Have the conditions of the land changed since the time of the original permit application? ☐ Yes ☒ No  
If yes, please provide details of the existing conditions.

Retail bottle shop with sit in alcohol consumption  
3 service of pre-packaged food

 Provide a plan of the existing conditions if the conditions have changed since the time of the original permit application. Photos are also helpful.

## Title Information <sup>i</sup>

### 6 Encumbrances on title \*


If you need help about the title, read: [How to complete the Application to Amend a Planning Permit form](#)

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?

☐ Yes. (If 'yes' contact Council for advice on how to proceed before continuing with this application.)

☒ No

☐ Not applicable (no such encumbrance applies).

 Provide a full, current copy of the title for each individual parcel of land forming the subject site. (The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', eg. restrictive covenants.)

## Applicant and Owner Details <sup>i</sup>

### 7 Provide details of the applicant and the owner of the land.

#### Applicant \*

The person who wants the permit.

Where the preferred contact person for the application is different from the applicant, provide the details of that person.

Please provide at least one contact phone number \*

#### Owner \*

The person or organisation who owns the land

Where the owner is different from the applicant, provide the details of that person or organisation.

Name:		
Title:	First Name:	Surname:
Organisation (if applicable): Old Habits CBW Pty Ltd.		
Postal Address:		
Unit No.:	St. No.:	St. Name:
Suburb/Locality:		State:
		Postcode:

#### Contact person's details \*

Same as applicant (if so, go to 'contact information') ☐

Name:		
Title:	First Name:	Surname:
Organisation (if applicable): Old Habits CBW Pty Ltd.		
Postal Address:		
Unit No.:	St. No.:	St. Name:
Suburb/Locality:		State:
		Postcode:

#### Contact information

Business Phone:	Email:
Mobile Phone:	Fax:

Name:		
Title:	First Name:	Surname:
Organisation (if applicable):		
Postal Address:		
Unit No.:	St. No.:	St. Name:
Suburb/Locality:		State:
		Postcode:
Owner's Signature (Optional):		


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## Declaration

### 8 This form must be signed by the applicant \*

 Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.



I declare that I am the applicant; that all the information in this application is true and correct; that all changes to the permit and plan have been listed as part of the amendment proposal at Question 3 of this form; and that the owner (if not me) has been notified of the permit application.

Signature: 

Date:

26/10/2022

dd / mm / yyyy

## Need help with the Application?

If you need help to complete this form, read [How to complete the Application to Amend a Planning Permit Form](#) or contact Council's planning department. General information about the planning process is available at [www.dpcd.vic.gov.au/planning](http://www.dpcd.vic.gov.au/planning)

Contact Council's planning department to discuss the specific requirements for this application and obtain a checklist. Insufficient or unclear information may delay your application.

### 9 Has there been a pre-application meeting with a council planning officer?

☐ No

☒ Yes

## Checklist

### 10 Have you:


☒ Filled in the form completely?

☒ Paid or included the application fee?

 Attached all necessary supporting information and documents?

☒ Completed the relevant council planning permit checklist?

☒ Signed the declaration (section 8)?

 Most applications require a fee to be paid. Contact Council to determine the appropriate fee.

## Lodgement

Lodge the completed and signed form, the fee payment and all documents with:

**Wyndham City Council**  
PO Box 197 Werribee VIC 3030  
45 Princes Highway Werribee VIC 3030

#### Contact information:

Telephone: 03 8376 5503

Fax: 03 9741 6237

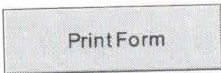
Email: [statplanning@wyndham.vic.gov.au](mailto:statplanning@wyndham.vic.gov.au)

TTY: 133 677

DX: 30258

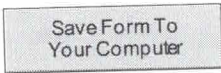
Translation: Please call 131 450 and ask to be connected to Council on 9742 0777, if you would like this information to be translated.

### Deliver application in person, by fax, or by post:



Make sure you deliver any required supporting information and necessary payment when you deliver this form to the above mentioned address. This is usually your local council but can sometimes be the Minister for Planning or another body.

### Save Form:



You can save this application form to your computer to complete or review later or email it to others to complete relevant sections.

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**Town Planning**  
**Advertised Documents**

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